

NEBCA Annual Meeting
January 15, 2022
(via Zoom)

I. Meeting called to order at 6:06PM.

Present: 45 members (35 on ZOOM; 10 proxies)

II. Procedures for the Zoom meeting were reviewed.

III. The minutes from the Fall Zoom meeting, November 18, 2021, were approved as written.

IV. Executive Committee Reports

A. **Secretary's Report** (Martha Walke) – At the end of 2021 there were 293 members as compared to 250 at the end of 2020. As of January 15th, 161 members have either renewed, joined or are life members. At this time there are 125 Individual members, 29 Farm/Family members and 7 life members. As of January 1st, we have gained 17 new members. All current members have been renewed in the NEBCA Points System.

B. **Treasurer's Report** (Denise Leonard) – The Treasurer's Report, as well as the Novice Finals financials, are published on the NEBCA website in the Members Only section.

Denise noted that the PayPal fee has increased and that the BOD authorized \$50/day for Covid supplies for trials. There needs to be an increase in the budget for the Novice Trials.

Motion to accept the Treasurer's Report (AH/CW). Unanimous acceptance.

V. **BOD Report** (Carolyn West) – The BOD discussed amending the Bylaws to allow the Audit Committee more time to complete their annual audit and planned to have this discussed at the AGM. With input from Dave Sharpe and a discussion with Chris Bowen, representing the Audit Committee, the BOD withdrew the proposal.

The BOD has asked the Audit Committee and the Treasurer to review and update the audit and bookkeeping guidelines for review by the BOD for the Spring meeting. It is the intention of the BOD to ask that these guidelines be included in the NEBCA organizational documents on the website.

Motion was made (WM/PD) to accept this report. Unanimously accepted.

Audit Committee Report (Chris Bowen) – The committee used the NEBCA audit procedure of randomly selecting one month to assess the organization's accounting procedures. The selected February, 2021 for this review. They also reviewed the year-end balance sheet. They found that NEBCA's current practices are sound and adequate. The committee recommends that they be given more time to complete a review of year-end numbers. The BOD will review the Bylaws and consider changes that might give the Audit Committee more time to complete their work.

VI. Standing Committee Reports

- A. **Open Trials Committee** (Mich Ferraro) – The committee needs to do the High Points for 2021. The committee is looking to have two new members appointed to the committee and they assume there will be a Fall Foliage in 2022.
- B. **Novice Trials Committee** (Amy Hershberger) – The committee is also looking to have two new members appointed. They had a successful Novice Finals even with a change of venue due to flooding. Huge thanks to all who stepped up to help.

VII. **Newsletter Report** – There was no report.

VIII. Select Committee Reports

- A. **Merchandise Committee** (Kim Lippolis) – Due to an over supply of merchandise from 2021, there will be no new items for 2022. The committee is still looking for volunteers to take merchandise to trials.
- B. **Calendar Committee** (Kate Collins) – There were 200 2022 calendars printed at a cost of \$649 (\$3.25/calendar). Of these, 54 have been sold to members; 29 via the website; 21 were given to life members, committee members and all whose photographs were used in the calendar; and the rest were sold at events or through personal contact. There are a few left. The committee is willing to put together one more calendar for 2023 and Kate's sister is willing to produce it for printing. Photo considerations should be sent to Kate at katecollins64@gmail.com (good contrast, able to print in black and white, 300 dpi, subject being working dogs and livestock).
- C. **Education Committee** (Rose Redick) – The committee has planned some new and exciting Zoom clinics. We will begin in January with Joe Haynes; following in February with Joyce Geier, Warren Mick and Patrick Shannahan; and Angie Coker Sells in March. Some popular topics will be repeated and we may have more to announce later in the season. We are implementing a new online registration system, Eventbrite. All clinics will be announced at the same time. NEBCA members are the priority and should rank their preferences when signing up. The clinics will be opened to nonmembers only if they do not fill. We look forward to presenting these clinics to NEBCA members.
- D. **Library Report** (Martha Walke) – In 2021 there were 17 transactions made by 12 members. After a complete inventory, the library will be moving to Sheila Crepeau's home in Barrington, NH, where she will take over as the NEBCA librarian. Thank you to all the members who have used this valuable resource over the years I have been librarian. Thank you to all who donated items to the library – it has grown tremendously during my tenure. It has been my pleasure and honor to have served you for the past 16 years.

IX: Unfinished Business

There is money for the Top 10 handlers' gifts.

X. New Business

- A. A motion was made (WM/PD), on Dave Sharp's recommendation, that a committee be appointed by the BOD to review and update the Bylaws which were last amended in 2001.
The rationale for this is to update outdated items; consider the audit issue; and change items that, over time, have not been abided by. Discussion followed concerning whether this should be done every few years and whether it should be done by the BOD rather than a committee. The motion passed unanimously.
- B. Election Results (Martha Walke) – There were three candidates, Sharon Barrette, Maggie Chambers and Carolyn West, for the two positions on the BOD. Carolyn West was re-elected for her second term and Maggie Chambers won the other seat. A huge thanks to both Maggie and Sharon for agreeing to run.
- C. A discussion concerning the small number of people who volunteer to help before during and after trials. It was suggested that a place be created for people to request help and for people to offer to help. There are numerous NEBCA forms of communication and they should be used to create forums for these requests.
- D. Motion to accept the 2022 Budget (MW/MF) as written. Unanimously accepted.
- E. The next NEBCA meeting will be May 20th at 6PM via Zoom.
- F. Motion to adjourn (JM/DL), 8:01PM.

Respectfully submitted,

Martha M. Walke, Secretary